

Y6OS User Guide for Organizations

December 2023 – Version 2.4



Contents



Audience: Y6OS Authorized Users



Objective: Ensure Y6OS Users understand how to manage & interact with the Y6OS platform admin interface.

- [Scope & Permissions](#)
 - [User Scopes](#)
 - [Site & Device Permissions](#)
- [Basic Navigation](#)
 - [Email Invitation](#)
 - [Login](#)
 - [Layout](#)
- [Organization Functions](#)
 - [Manage My Org \(MFA, SSO, Webhooks & Org Email\)](#)
 - [Manage My Account](#)
- [Site Functions](#)
 - [Edit Sites](#) (including device groups and site schedules)
- [Devices](#)
 - [Manage Devices](#)
 - [Create a Rule](#)
 - [Edit a Device](#)
- [Users](#)
 - [Manage Users](#)
 - [Edit a User](#)
 - [Add a User](#)
- [Events](#)
 - [Create Notifications](#)
 - [Edit Notifications](#)
 - [Log Rule](#)
 - [Event Log](#)
- [Contact YourSix](#)



Scopes & Permissions

- [User Scopes](#)
- [Site & Device Permissions](#)

User Scopes

YourSix understands that each organization is different and requires its employees to have unique access to organizational tools. Taking this into consideration, the YourSixOS platform has 3 main Organizational scopes.

- **Organizational Super Admin:** For individuals that will manage the organization including access to high level organization, site, and user information
- **Organization Admin:** For individuals that need to manage the organization but with limited access to user and site information
- **Organization User:** For users that need basic functionality

Topic	Details	Org Super Admin	Org Admin		Org User	
		No Site or Device Scopes are given	with Site Scopes	with Administer Scope	with Site Scopes	with Administer Scope
Video	Playback recorded video	Y	Y ¹	Y	Y ¹	Y
	View live stream	Y	Y ¹	Y	Y ¹	Y
	Control device PTZ	Y	Y ¹	Y	Y ¹	Y
Views	View and create views	Y	Y	Y	Y	Y
Organization	Update "My Organization"	Y	N	N	N	N
Sites	Create, delete a site	N	N	N	N	N
	Update a site information	Y	N	N	N	N
	View a list of sites	Y	Y	Y	Y	Y
	Create, update, delete site schedules	Y	N	Y*	N	N
Device	Access (Proxy) a devices interface	Y	Y ³	Y ³	N	N
	Update a device's audio sources	Y	N	Y*	N	N
	Update a device's adjacent speaker	Y	N	Y*	N	N
	Create (add), delete a device	N	N	N	N	N
	Get a device's server report	Y	Y ³	Y ³	N	N
	Reboot a device	Y	N	Y*	N	N
	Update device information	Y	N	Y*	N	N
	Update PTZ configuration of a device	Y	Y ³	Y ³	N	N
	View a list of devices	Y	Y	Y	Y	Y
Users	Create or update a user	Y	Y	Y	N	N
	Set and view user level multi-factor authentication	Y	N	N	N	N
	View a list of users	Y	Y	Y	N	N
	View and give permissions to a user	Y	Y	Y	N	N
Events	Create, view, update, delete log rule	Y	N	N	N	N
	Create, view, update, delete notification	Y	N	N	N	N
	Create, view event log	Y	Y	Y	Y	Y
Exports	Create and view exports	Y	Y ¹	Y	Y ¹	Y
Recording Rules	Create, view, update, delete recording configurations	Y	N	Y*	N	N
Audio	Transmit audio	Y	Y ¹	Y	Y ¹	Y
	Playback Audio	Y	Y ¹	Y	Y ¹	Y
Peripherals	Create, update, delete peripherals	Y	N	Y*	N	N
	Execute peripherals	Y	Y ¹	Y	Y ¹	Y
	View a list of configured peripherals	Y	N	Y*	N	N
Device Groups	Create, view, update, delete device groups	Y	N	Y*	N	N
	Change Status of device group (arm, disarm, neutral)	Y	Y ²	Y	Y ²	Y ²

1: Site permissions required

2: Device Group permissions required

3: Access Device permission must be granted

* Denotes permissions only available with "Administer Scope" given at a site level

Site & Device Permissions

Users of the YourSix platform can also be given permissions at the Site and Device level. This allows administrators the ability to control access to certain sites or certain devices at a site. Users with Organizational Admin or Organizational User roles will only see sites or devices they have been given access to.

SITE PERMISSIONS

Site permissions can be granted within the Y6OS platform by accessing “Manage Sites” on the navigation bar and following the manage sites portion of the Organization Admin Guide

Site Permissions		
	Scopes	Details
Site Scopes:	Administer	Will allow users more control over device management and users. Please reference the table on the previous page for specific details on permissions received with the “Administer” scope.
Device Scopes: (for entire site)	Access Device	User can access the device interface for all devices at site
	Stream	User will be able to stream video for all devices at site
	Playback Video	User will be able to playback video for all devices at site
	Peripheral	User will be able to execute peripherals for all devices at site
	Playback Audio	User will be able to playback audio for all devices at site
	PTZ	User will be able to drive PTZs for all devices at site
	Export	User will be able to export video for all devices at site
	Talkdown	User can perform talkdown functions for all devices at site

DEVICE PERMISSIONS

Device permissions can be granted within the Y6OS platform by accessing “Manage Devices” on the navigation bar and following the manage devices portion of the Organization Admin Guide

Device Permissions		
	Scopes	Details
Site Scopes:	Administer	Will allow users more control over device management and users. Please reference the table on the previous page for specific details on permissions received with the “Administer” scope.
Device Scopes: (for single device)	Access Device	User can access the device interface
	Stream	User will be able to stream video from device
	Playback Video	User will be able to playback video from device
	Peripheral	User will be able to execute peripherals for the device
	Playback Audio	User will be able to playback audio from device
	PTZ	User will be able to drive PTZ device
	Export	User will be able to export video from device
	Talkdown	User can perform talkdown function for device

Basic Navigation

- [Email Invitation](#)
- [Login](#)
- [Layout](#)

Email Invitation



Audience: Organization Super Admin, Organization Admin, Organization User

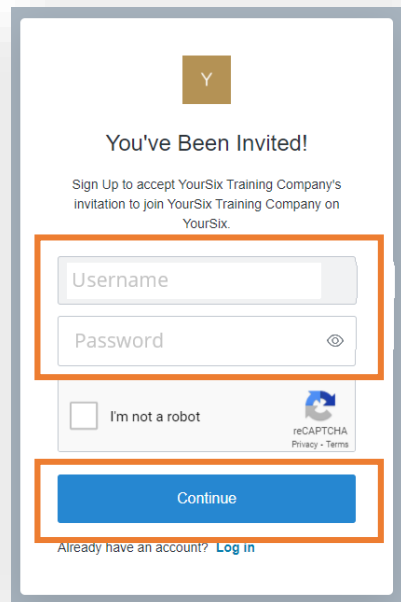
The Y6OS platform will trigger an email invitation:

- Receive email from: invite@platform.yoursix.com
- Select [Accept Invitation](#)
- Continue to next page →→→



Email Invitation

- Enter [Username & Password](#)
- Select [Continue](#)



The image shows a web form for accepting an email invitation. At the top is a brown square logo with a white 'Y'. Below it is the heading 'You've Been Invited!' followed by a paragraph: 'Sign Up to accept YourSix Training Company's invitation to join YourSix Training Company on YourSix.' The form contains two input fields: 'Username' and 'Password', both highlighted with an orange border. Below these is a checkbox labeled 'I'm not a robot' next to a reCAPTCHA logo, also highlighted with an orange border. At the bottom is a blue 'Continue' button, highlighted with an orange border. Below the button is a link: 'Already have an account? [Log in](#)'.

You've Been Invited!

Sign Up to accept YourSix Training Company's invitation to join YourSix Training Company on YourSix.

Username

Password

☐ I'm not a robot

reCAPTCHA
Privacy - Terms

[Continue](#)

Already have an account? [Log in](#)

Login



Audience: Organization Super Admin, Organization Admin, Organization User

Open a web browser:

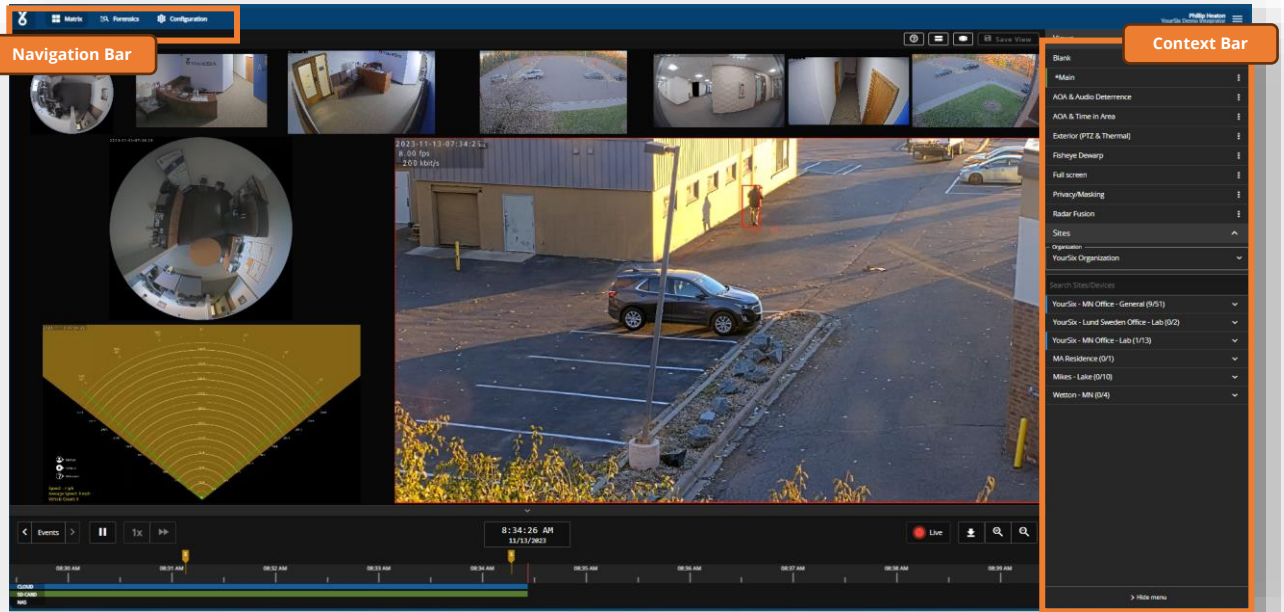
Y6OS is supported on Google Chrome, Microsoft Edge, and Firefox; however, Google Chrome offers the richest support.

- Visit Y6OS: <https://login.platform.yoursix.com>
- Enter [Username & Password](#)
- Select [Continue](#)

Layout



Audience: Organization Super Admin, Organization Admin, Organization User



→ Navigation

- Matrix
- Forensics
 - Events
 - Exports
 - Validator
- Configuration
 - Sites
 - Devices
 - Users
 - Notifications
 - Logs

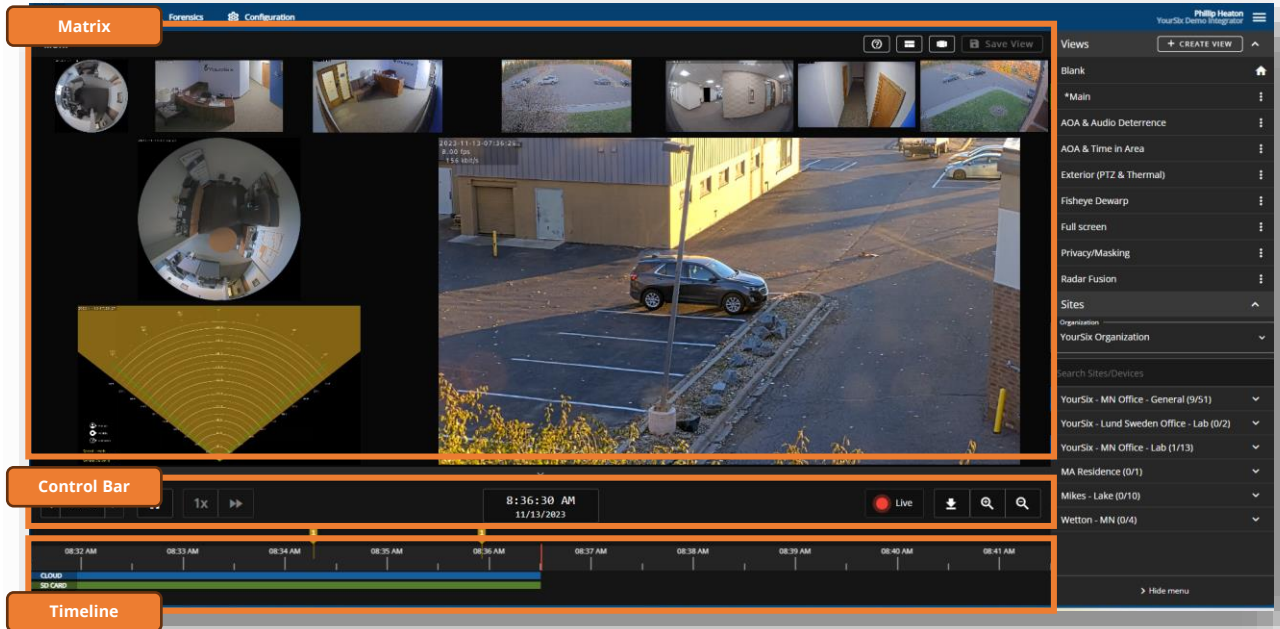
→ Context

- Favorite Views
- Views
- Sites
- Devices

Layout



Audience: Organization Super Admin, Organization Admin, Organization User



- **Matrix**
 - Video Thumbnails
 - Video Wall
- **Control Bar**
 - Pause/Play
 - Playback Speed
 - Event Flags Settings
 - Time Stamp
 - Live Indicator
 - Zoom In/Out
- **Timeline**
 - Event Flags
 - Video Status (Cloud, SD Card, NAS)

Organization Functions

→ [Manage My Org \(MFA, SSO, Webhooks & Org Email\)](#)

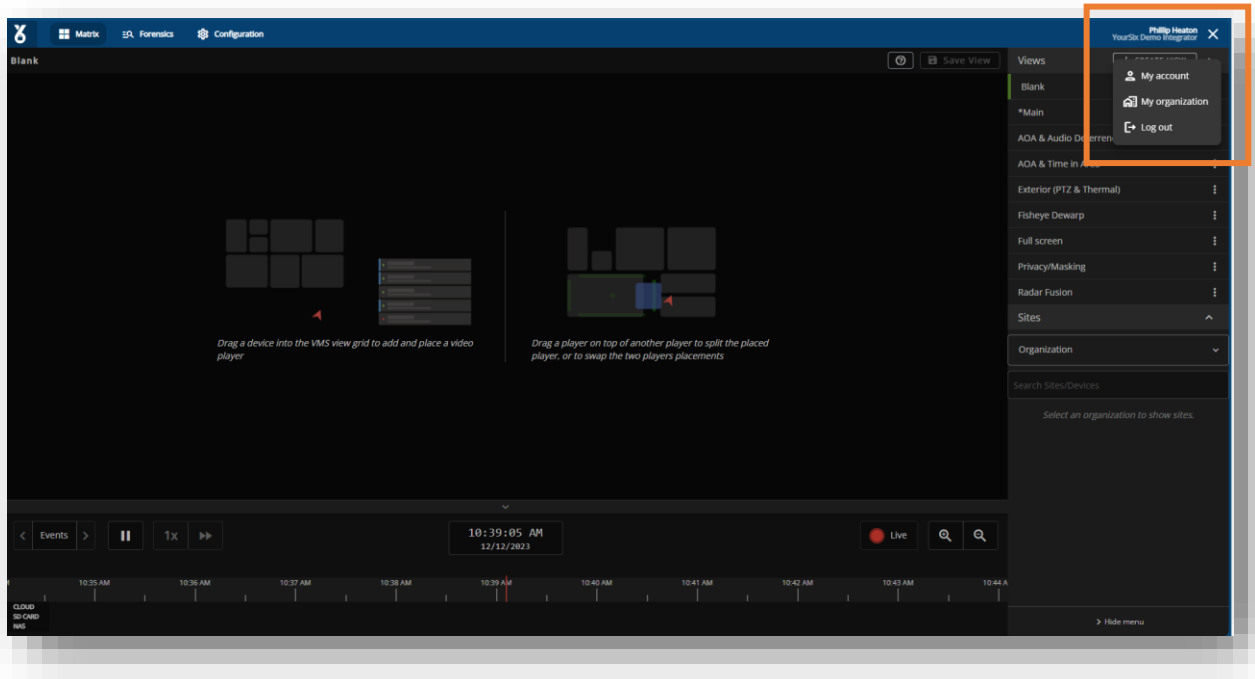
Manage My Org (MFA, SSO, Webhooks & Org Email)



Audience: Organization Super Admin

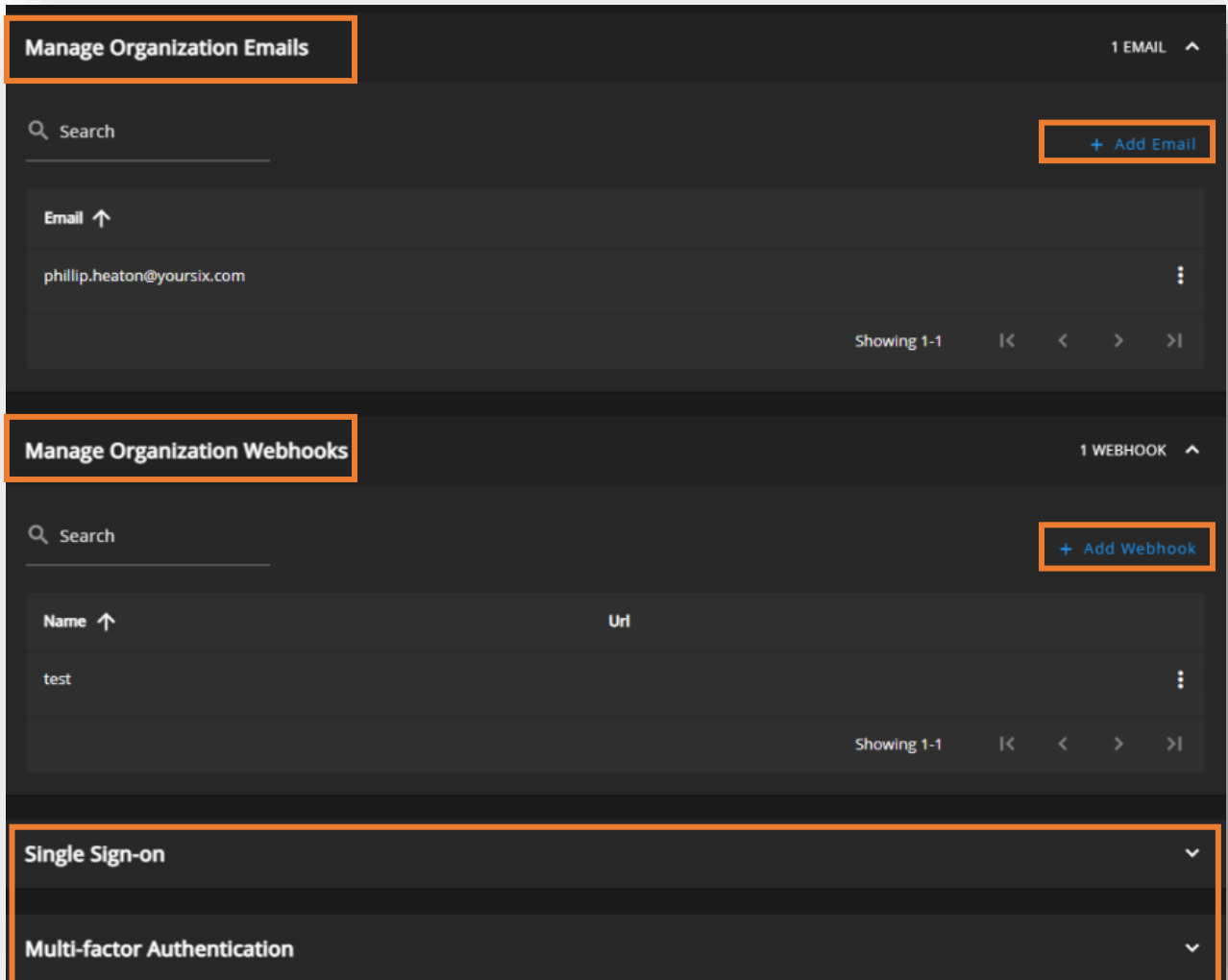


Objective: Manage Multi-Factor Authentication (MFA), Single Sign-On (SSO), webhooks & emails for an organization.



- Locate the [Hamburger Menu](#) in the upper right corner
- Select [My Organization](#)
- Continue to next page →→→

Manage My Org (MFA, SSO, Webhooks & Org Email)



Manage Organization Emails

→ Select [Add Email](#) to add a user email to the organization email list

Manage Organization Webhooks

→ Select [Add Webhook](#) to add a webhook to the organization

Multi-Factor Authentication (MFA)

→ Select the desired [Multi-Factor Authentication](#) setting

Single Sign On (SSO)

→ *Please contact YourSix to enable SSO for your organization*

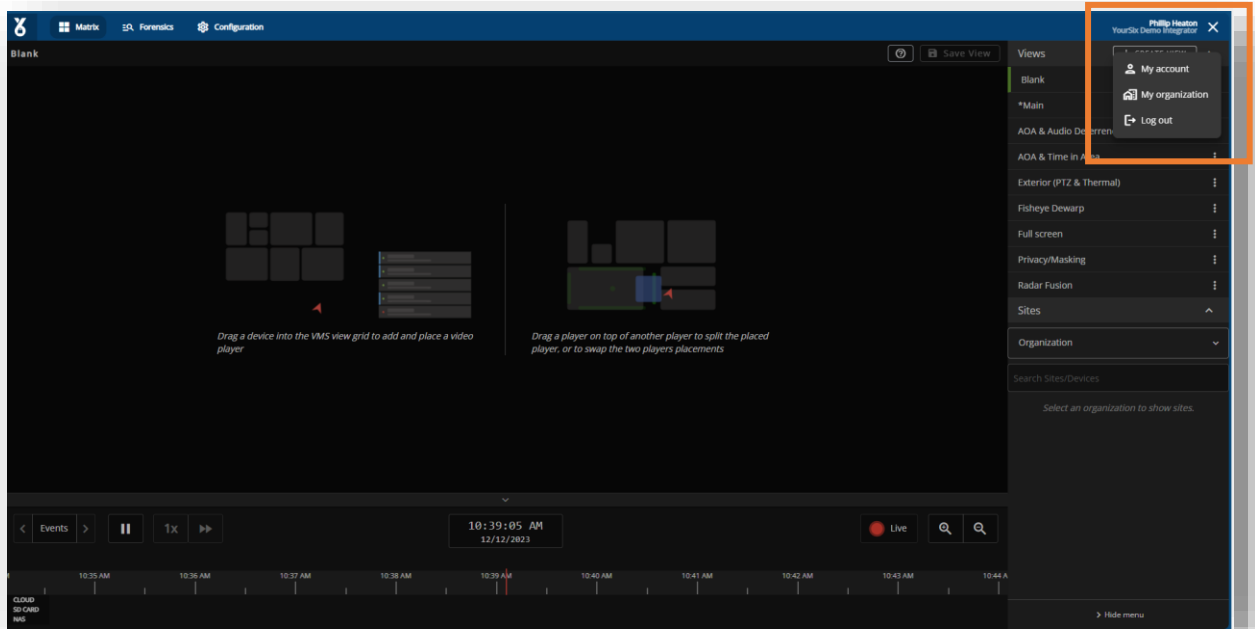
Manage My Account



Audience: All users



Objective: Manage Notification Settings



- Locate the [Hamburger Menu](#) in the upper right corner
- Select [My Account](#)
- Select how you wish to receive notifications

Notification Settings

Select how to receive event notifications.



Email



Mobile App

Site Functions

→ [Edit Sites](#)

Edit Sites

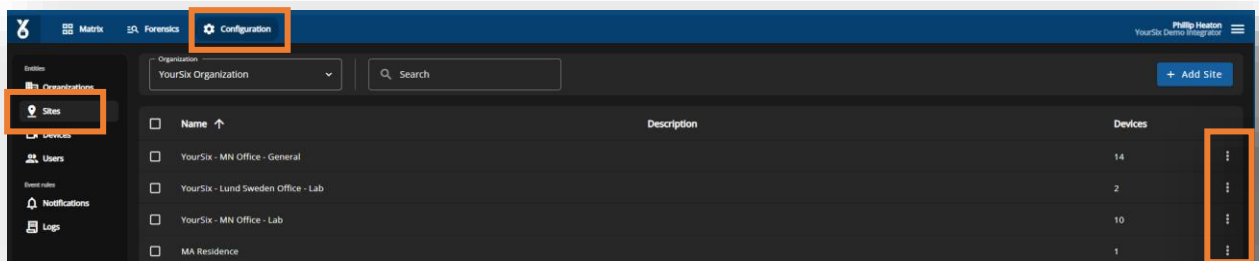


Audience: Organization Super Admin, Organization Admin



Objective: Edit below settings for a site.

- Name
- Time Zone
- Add User
- Device Groups & Central Station access (Refer to full central station guide)
- User Permissions for site
- Create Schedules



- Select **Configuration** locate on the navigation bar
- Select **Sites** located on the page menu
- Use the **Organization** and **Search** function to locate the site you with to edit
- Select the **Pen** icon to edit the site
- Continue to next page →→→

Edit Sites

Site Information

Name*
St. Paul Office

Description

Timezone*
America/Chicago

Save

Update Name, Description or Time Zone:

- Edit [Name](#) or [Description](#)
- Select appropriate [Time Zone](#)
- Continue to next page →→→

Users with site permission: + Add users

Columns 1

Search

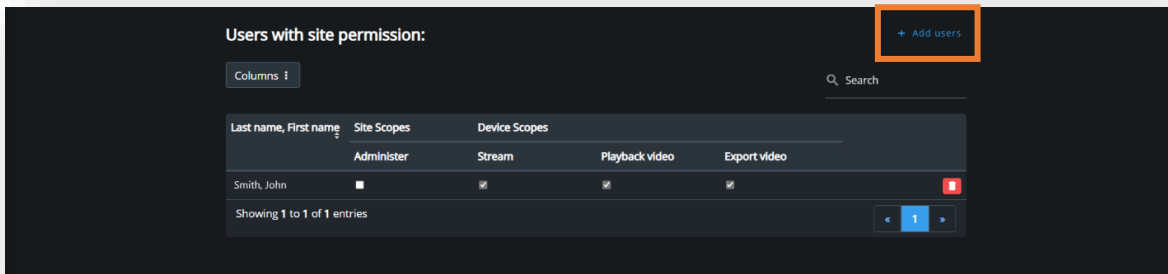
Last name, First name	Site Scopes	Device Scopes	Playback video	Export video
Smith, John	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Showing 1 to 1 of 1 entries

Edit Site User Permissions:

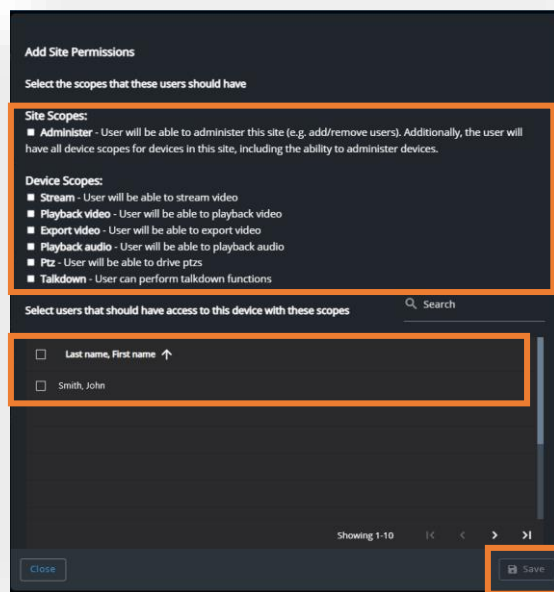
- Locate the [User With Site Permissions](#) and expand
- Select appropriate user [Permissions](#)
- Select [Save](#)
- Users can be deleted by selecting the [Trash Can Icon](#)
- Continue to next page →→→

Edit Sites



Add a User to a Site:

- Select [Add User Permissions](#)



- Select the [Scope](#) of the user's permissions
- Select which [User](#) to assign permission
- Only users that have been created within the organization will show as an option to add. Refer to the ["Add User"](#) section of this guide to add a new user to the organization.
- Select [Save](#)

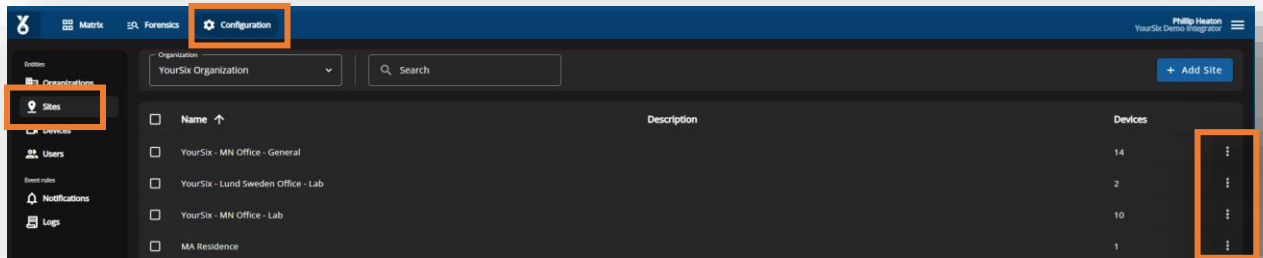
Create/Manage Device Group



Audience: Organization Super Admin, Organization Admin

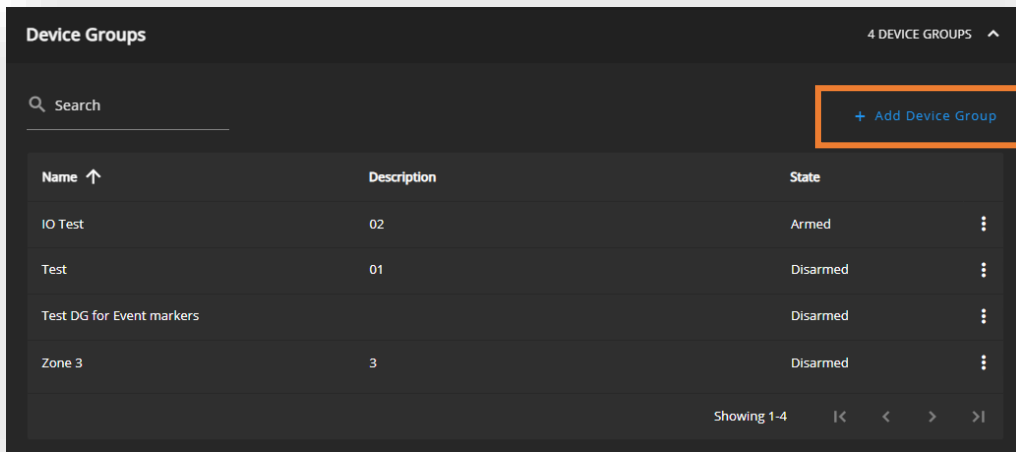


Objective: Create and manage device groups which may be used for notifications.



- Select **Configuration** locate on the navigation bar
- Select **Sites** located on the page menu
- Use the **Organization** and **Search** function to locate the site you wish to edit
- Select the **Pen** icon to edit the site
- Continue to next page →→→

Create Device Group

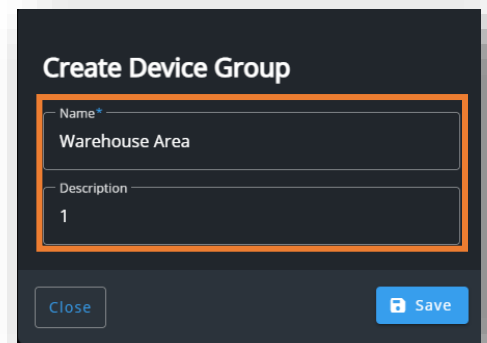


Create Device Groups:

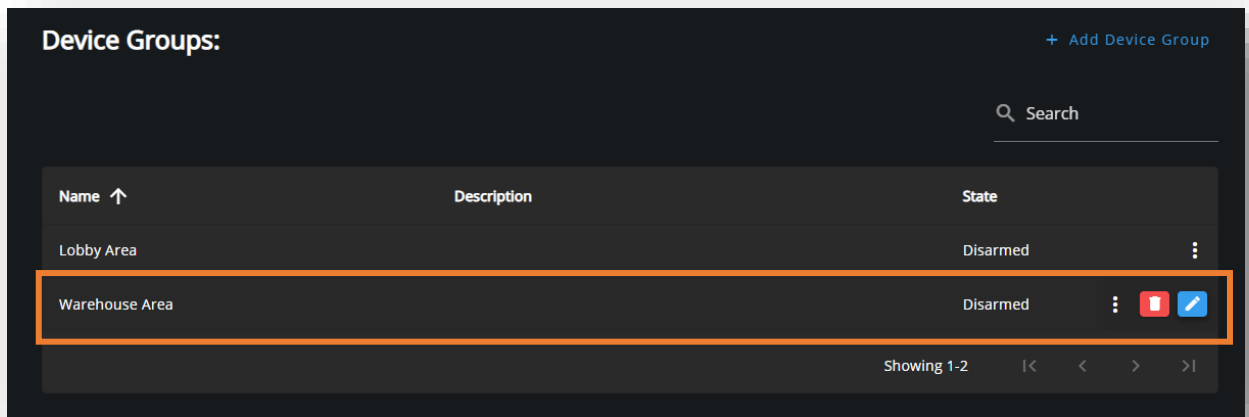
- On the edit site page select locate and expand the Device Group section [Add Device Group](#)

***Note:** Device Groups are the same as Alarm Zones in the Guardian Platform*

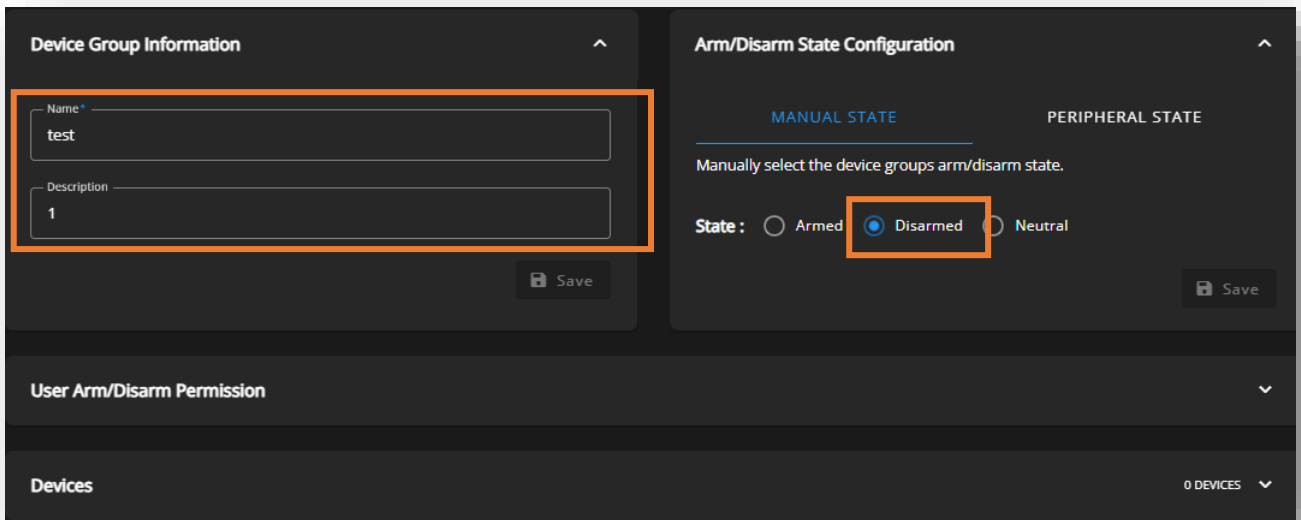
- Within the popup menu, name the device Group and enter the description (zone number)
- Enter **Name**: Vanity name you wish to call the group
 - Enter **Description**: Zone number (matches the ID of the Zone Number)
- Select [Save](#)
- Continue to the next page → → →



Manage Device Group



- Once you select save in the popup menu, the new device group will appear in the list of device groups.
- Select the recently created [Device Group](#)



- Within the edit device group page, confirm [Name](#) & [Description](#) (Zone Number)
- Set the state to [Disarmed](#)

***Note:** Device groups are always built in a DISARMED state. This is very important in order to avoid a flood of alarms during the configuration process.*

- Select [Save](#).

Create Schedules

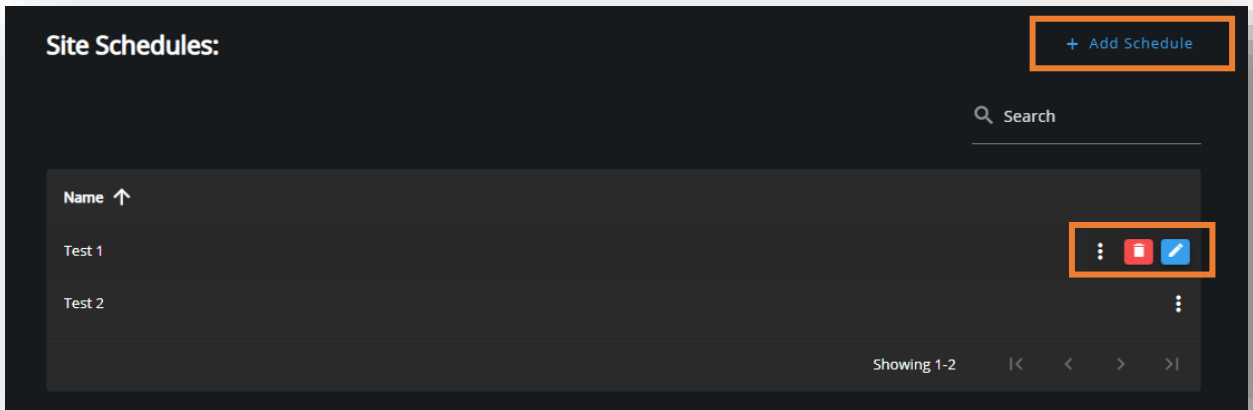


Audience: Organization Super Admin, Organization Admin



Objective: Edit & create schedules.

Note: Created schedules will be selectable when creating rules for devices.

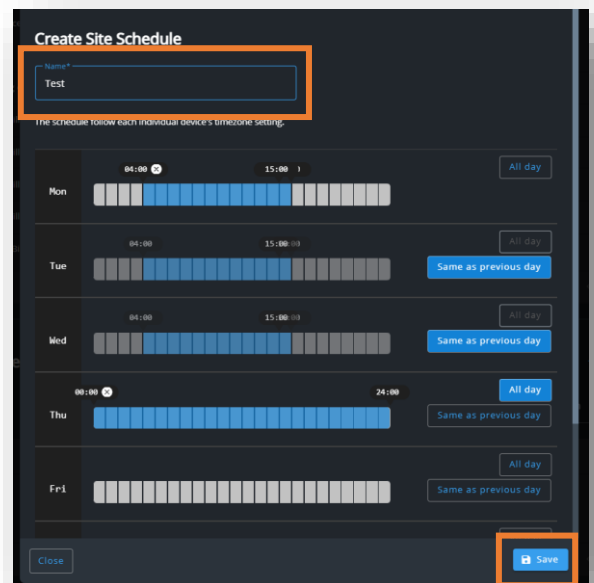


Edit Schedule:

- Navigate to [Edit Site](#)
- Select the **Pen Icon** to edit the existing schedules

Add Schedule:

- Select **Add schedule**
- Enter a **Name** for the schedule
- Using the slide bars or options on the right to create the schedules for each day
- Select **Save**



Devices

- [Manage Devices](#)
- [Create a Rule](#)
- [Edit Devices](#)

Manage Devices

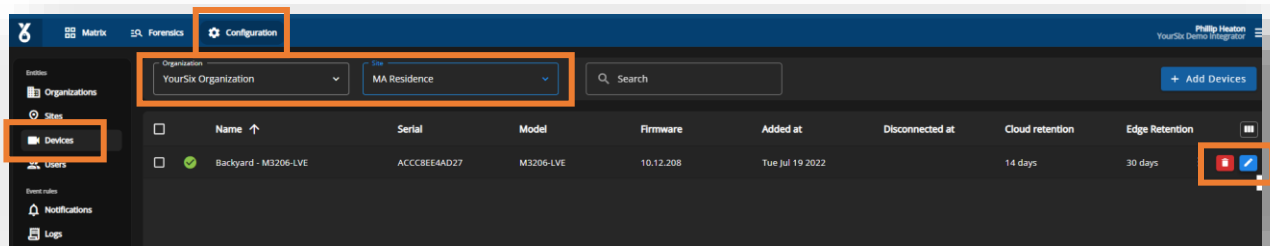


Audience: Organization Super Admin, Organization Admin



Objective: Manage & delete devices from an organization or site.

- Check model, firmware, serial number
- Access or reboot the device
- Create & configure device rules
- Create & configure user device permissions
- Manage applications on device
- Manage audio configuration
- Assign device to a device group
- Edit Event Retention



- Select **Configuration** locate on the navigation bar
- Select **Devices** located on the page menu
- Select **Pen** icon to edit the device
- Continue to next page →→→

Manage Devices

Device Information

Model: P3245-LVE Firmware: 11.0.93 Serial: Added at: Tue Sep 20 2022

Site: Branch Device Name: Phil

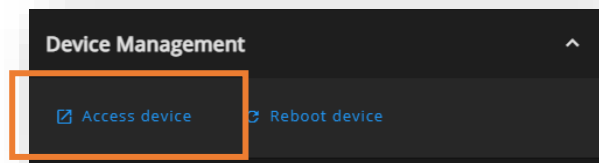
Device Description/Notes Event Retention: 30 Days

Timezone: Site's timezone (default) Device Group:

Save

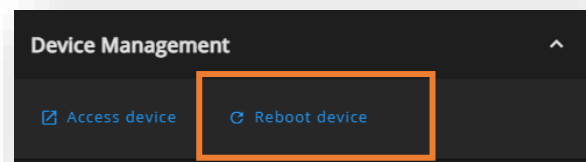
- View [Device Model, Firmware, Serial Number & Date Added](#) at the top of the page
- Edit the following information about the device:
 - [Organization](#)
 - [Site](#)
 - [Device Name](#)
 - [Device Description](#)
 - [Time Zone](#)
 - [Device Group](#)
 - [Events Retention \(guide\)](#)
- Select [Save](#)
- Continue to next page →→→

Manage Devices



Access the Device Interface:

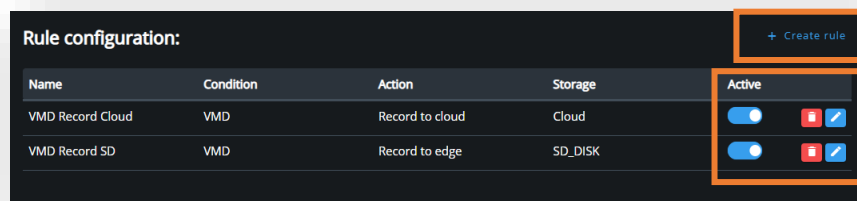
- Locate the Device Management section on the Manage Device page
- Select [Access Device](#) to view the device live feed and access the direct device interface:
 - Image settings
 - Stream settings
 - Overlay settings
 - Audio settings
 - PTZ settings
 - Privacy Mask settings
 - Application settings
 - System settings







Reboot the Device:

- Select [Reboot Device](#) to restart the device
- Continue to next page →→→

Manage Devices



The screenshot shows a 'Rule configuration' interface. At the top right is a button labeled '+ Create rule'. Below it is a table with the following data:

Name	Condition	Action	Storage	Active
VMD Record Cloud	VMD	Record to cloud	Cloud	<input checked="" type="checkbox"/>  
VMD Record SD	VMD	Record to edge	SD_DISK	<input checked="" type="checkbox"/>  

Edit & Create Action Rules:

- View existing rules:
 - Toggle [Active/Inactive](#)
 - Select the [Trash Can Icon](#) to delete the rule
 - Select the [Pen Icon](#) to edit the rule
- Select [Create Rule](#) to create a new rule for this device

Create a Rule



Audience: Organization Super Admin, Organization Admin



Objective: Create a new action rule for a device.

Motion Based Rule

Record when motion is detected

- Enter the Rule **Name**
- Select the **Schedule**
- Select the **Source** (Limited to Multi-Sensor and Panoramic Devices)
- Select the **Trigger**
 - VMD: Motion detection recording → Select profile: Profile 1
- Select the **Action** (when motion is detected):
 - Record Audio (if applicable)
 - Record to the Cloud
 - Record to the Edge
- Select **Recording Settings**:
 - Prebuffer (Recording before the trigger) → Value is seconds
 - Post buffer (Recording after the trigger) → Value is seconds
 - Frame Rate → Value is FPS
 - Resolution
- Select **Save**

Create a Rule

Create rule

Name*
Training Rule

Sources:

✓ Overview ✓ Panorama Double Panorama Quad View
View Area 1 ✓ View Area 2 ✓ View Area 3 View Area 4
Corner Left Corner Right Double Corner Corridor

Trigger:

Schedule VMD
Select schedule: + Add Site Schedule
Always Test 1 Test 2

Action:

Record to cloud Record to Edge SD
Frame rate: 8 Resolution*: 720x720

Close Save

Continuous and Schedule Based Rule

Record continuously or when schedule is active

- Enter the Rule **Name**
- Select the **Schedule**
- Select the **Source** (Limited to Multi-Sensor and Panoramic Devices)
- Do not select a **Trigger**
- Select the **Action**:
 - Record Audio (if applicable)
 - Record to the Cloud
 - Record to the Edge
- Select **Recording Settings**:
 - Frame Rate → Value is FPS
 - Resolution
- Select **Save**

Additional Device Management



Audience: Organization Super Admin, Organization Admin



Objective: Edit new & existing devices.

Users with device permission:

Columns: Search

Last name, First name	Administer	Stream	Playback video	Export video
Smith, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Williams, James	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Smith, Nancy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

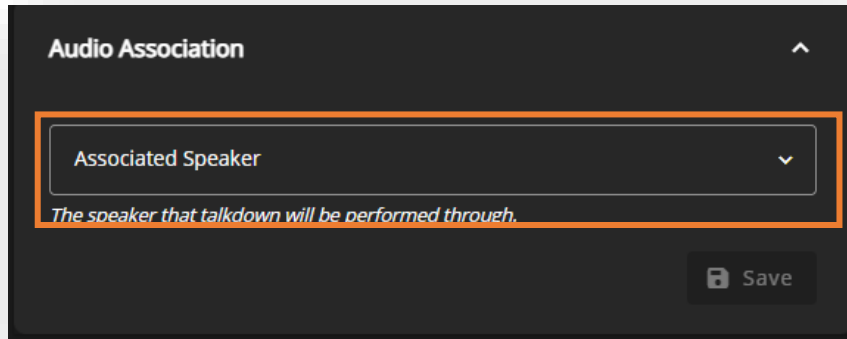
Showing 1 to 3 of 3 entries

1

Device Permissions:

- View Existing Device Permissions
 - Edit the [Check Boxes](#) to edit [User Permissions](#)
 - Select the [Trash Can Icon](#) to delete [User Permissions](#) from the device
- Select [Add User](#) to create a new user for this device
 - Follow the screen prompts
- Continue to next page →→→

Edit Devices

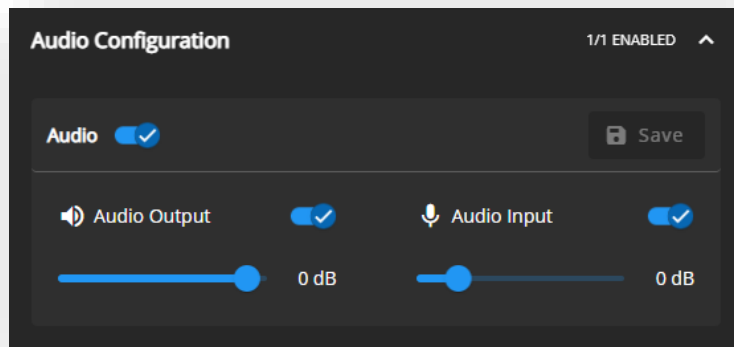


Audio Association:

- Select the [Associated Speaker](#)

Note: Only speakers that have been added to the same site as the device being edited will appear in the drop down.

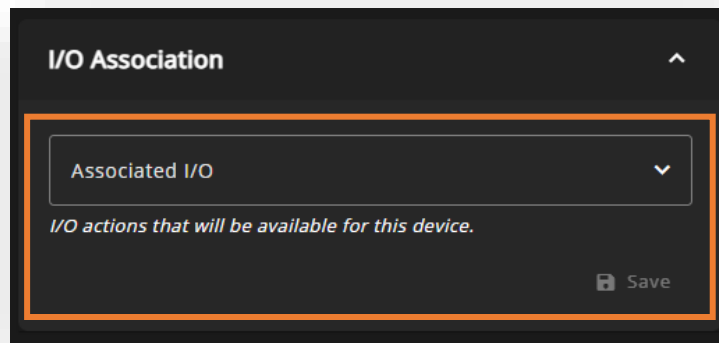
- Select [Save](#)



Edit Audio Configuration:

- Toggle [Audio](#) to turn audio on or off
 - Toggle [Audio Output](#) to turn the speaker on or off
 - Toggle [Audio Input](#) to turn the microphone on or off
- Select [Save](#)

Edit Devices



I/O Association:

- Select the [Associated I/O](#)
- Select [Save](#)

Users

- [Manage Users](#)
- [Edit a User](#)
- [Add a User](#)

Manage Users

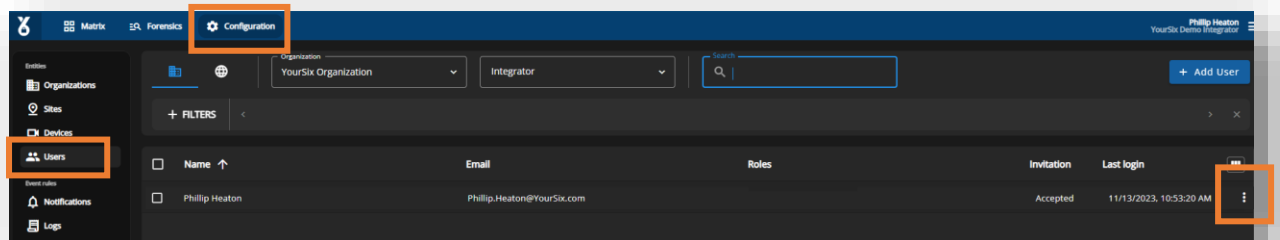


Audience: Organization Super Admin, Organization Admin



Objective: Manage users.

- Account Details
- Account Role
- View User Site Permissions
- Add Site Permissions
- View User Device Permissions
- Add Device Permissions



- Select **Configuration** locate on the navigation bar
- Select **Users** located on the page menu
- Select **Pen** icon to edit the user
- Continue to next page →→→

Edit a User



Audience: Organization Super Admin, Organization Admin



Objective: Edit a user and permissions.

User Information

First Name * Phillip

Last Name * Heaton

Email *

Roles * Organization Super Admin x Organization Admin x Organization User x

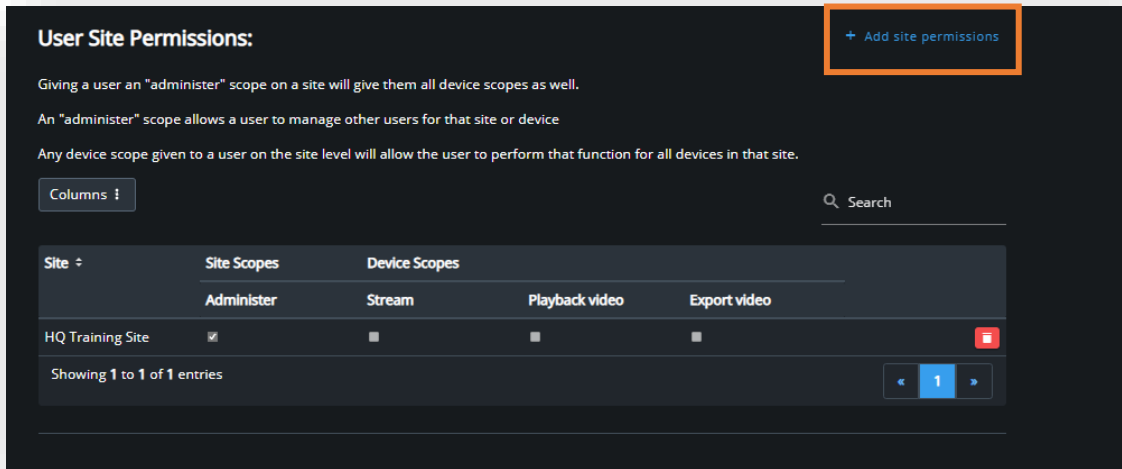
User's global roles within system.

Send password reset email Save

Basic User Information:

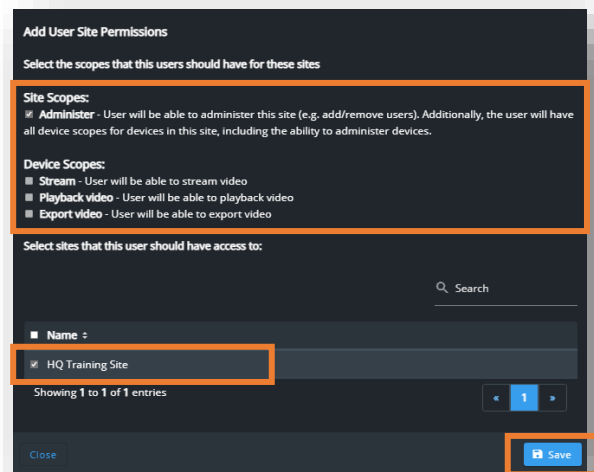
- Enter user [First Name](#) and [Last Name](#)
- Select or remove [Permissions](#)
- Select [Save](#)
- Continue to next page →→→

Edit a User

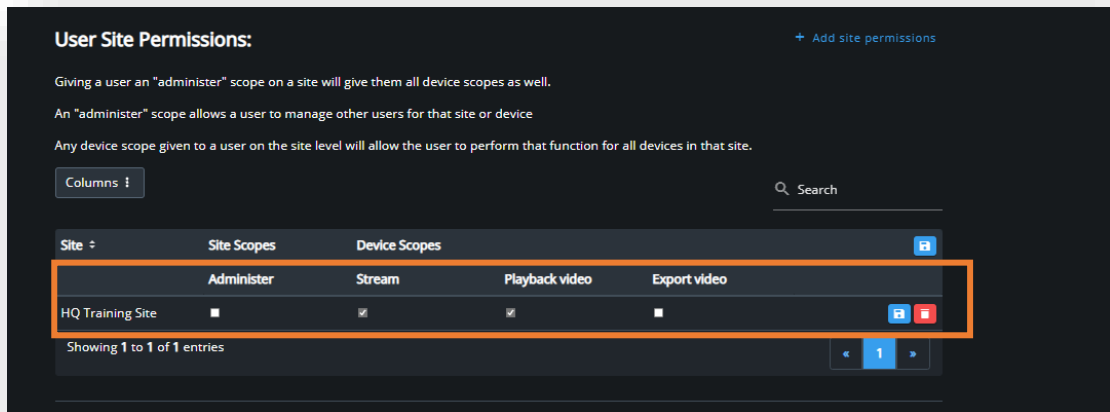


Add Site Permissions:

- Select [Add Site Permissions](#)
- In the popup menu select the [Site Scopes](#) or [Device Scopes](#) for the user
- Select the [Site](#) from the list
- Select [Save](#)
- Continue to next page →→→



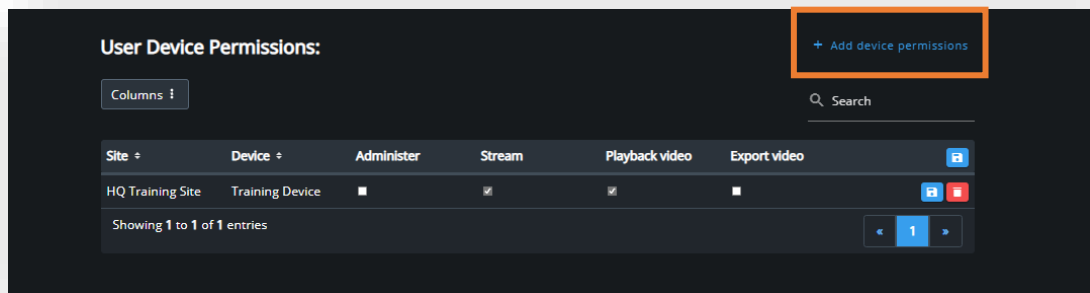
Edit a User



Edit Site Permissions:

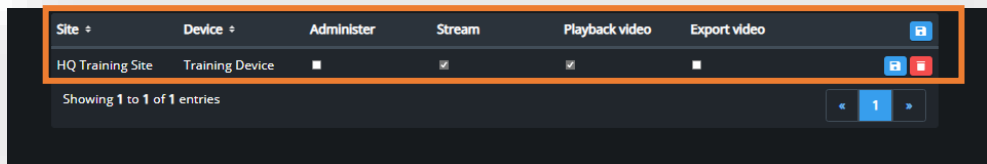
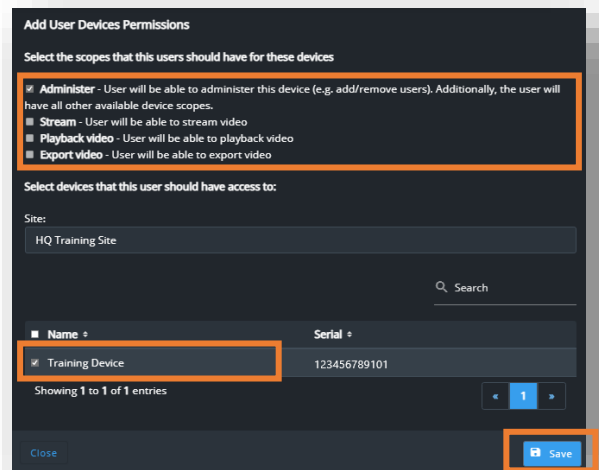
- Select the desired [Site Scopes](#) or [Device Scopes](#)
- Select the [Save Icon](#)
- *To delete a site permission, select the [Trash Can Icon](#)*
- Continue to next page →→→

Edit a User



Add Device Permissions:

- Select [Add Device Permissions](#)
- In the popup menu select the [Site Scopes](#) or [Device Scopes](#) for the user
- Select the [Device](#) from the list
- Select [Save](#)
- Continue to next page →→→



Edit Device Permissions:

- Select the desired [Site Scopes](#) or [Device Scopes](#)
- Select the [Save Icon](#)
- To delete a site permission, select the [Trash Can Icon](#)

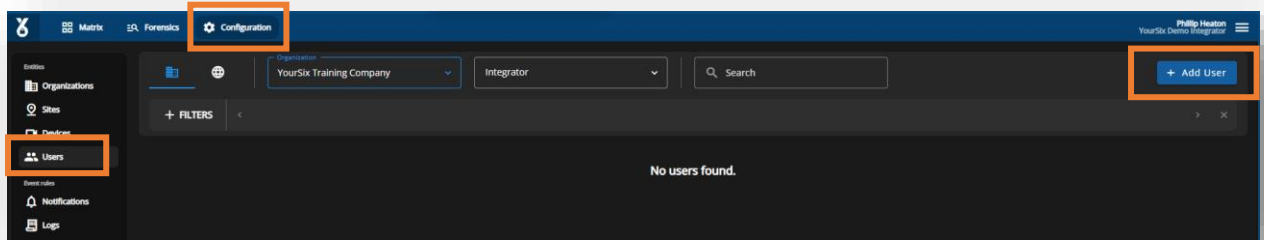
Add Users



Audience: Organization Super Admin, Organization Admin



Objective: Add new users to an organization



- Select **Configuration** located on the navigation bar
- Select **Users** located on the page menu
- Select **Add User** located in the upper right portion of the screen
- Continue to next page →→→

Add Organization Users

The screenshot shows a 'User Information' form with a dark background. At the top left is an information icon and the title 'User Information'. The form is divided into two main sections: 'Account Details' on the left and 'Account Roles' on the right. The 'Account Details' section contains three input fields: 'First Name *', 'Last Name *', and 'Email *' (with an envelope icon). The 'Account Roles' section contains a 'Roles *' dropdown menu with a downward arrow, and a note below it that reads 'User's global roles within system.' At the bottom right of the form is a 'Save' button with a floppy disk icon. Orange rectangular boxes are drawn around the 'Account Details' section, the 'Account Roles' section, and the 'Save' button.

- Enter information into the required fields
- Select the [Organization](#) the user will be associated to
- Select the [Account Role](#) the user should have for access
 - Please reference the Y6OS User Permission Guide when choosing the desired role for the user.
- Select [Save](#)
- Continue to next page →→→

Add User Device and Site Permissions

The screenshot displays a dark-themed interface with three distinct sections for managing permissions. Each section includes explanatory text and a prominent orange-bordered button to add permissions.

- Device Group Permissions** (0 GROUPS):
 - Text: "Device groups that the user will be able to arm/disarm."
 - Text: "The user doesn't have access to any device groups."
 - Button: "+ Add device group permissions"
- Site Permissions** (0 SITES):
 - Text: "Giving a user an 'administer' scope on a site will give them all device scopes as well."
 - Text: "An 'administer' scope allows a user to manage other users for that site or device"
 - Text: "Any device scope given to a user on the site level will allow the user to perform that function for all devices on that site."
 - Text: "No site permissions set."
 - Button: "+ Add site permissions"
- Device Permissions** (0 DEVICES):
 - Text: "No device permissions set."
 - Button: "+ Add device permissions"

→ After a user is added to the platform then Admin's can assign [Site](#), [Device](#), and [Device Group](#) permissions. ([User Permissions](#)).

Events

- [Notification Overview](#)
- [Create Notifications](#)
- [Create Notification for Video Monitoring](#)
- [Edit Notifications](#)
- [Log Rule](#)

Notification Overview

Source:

- Notifications can be sent based on events that come from different sources. Those sources are:
 - Devices: Select individual devices that are the source of the event
 - Device Groups: Select a group of devices that are the source of the event (Device Groups should always be utilized as the source when creating a notification that will go to a central monitoring station)
 - Sites: Select an entire site which allows all devices at that site to be the source of the event

Events:

- There are two main kinds of events that can trigger a notification
 1. **Event Based** (motion detection, audio detection, etc)
 - The most used event/trigger is AXIS VMD (Video Motion Detection). When enabled, this notification will be sent out anytime there is movement within the field of view
 - When setting up a notification for central stations, AOA (AXIS object Analytics) should be utilized as the event to reduce false alarms
 - Tuning the Analytic: It is important to utilize include/exclude areas in order to cut out objectives that continuously cause motion in the field of view (like trees, water, etc). Include/exclude areas do not hinder the ability to see the entire field of view nor the camera's ability to record footage for the entire field of view.
 2. **Health Based** (device disconnect/connect, storage disruption, etc)
 - Device connect and disconnect are the most utilized health event. These events will trigger once when a device disconnects and once when the device reconnects
- Event and Health based notifications should be setup as separate notifications in the platform

Notification Overview

Recipients:

- The platform supports notifications being sent to the following recipients:
 - Users of the platform
 - Organization Emails
 - Organization Webhooks
 - Central Stations

Receiving Notifications

- Notifications can be received by text or email. Each user can control their own preference. This is located under “My Account” located within the upper right hamburger menu

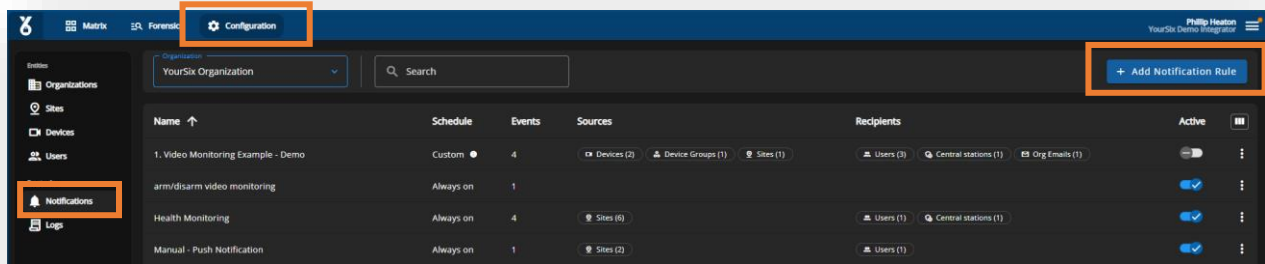
Create Notifications



Audience: Organization Super Admin



Objective: Create a notification rule.



- Select **Configuration** locate on the navigation bar
- Select **Notifications** located on the page menu
- Select **Add Notification** located in the upper right portion of the screen
- Continue to next page →→→

Create Notifications

Create Notification Rule

Notification Information

Name*

Description

Organization*

Custom Schedule

A custom schedule allows to only trigger notifications within a specified timeframe. If no scheduling is used, the notification rule will always be active.

Timezone

Select what timezone the schedule should follow.

In this example the rule is set to be active from 6 PM to 8 AM Monday - Friday and all-day Saturday and Sunday.

Mon 00:00 06:00 18:00 24:00 All day

Tue 00:00 06:00 18:00 24:00 All day Same as previous day

Wed 00:00 06:00 18:00 24:00 All day Same as previous day

Thu 00:00 06:00 18:00 24:00 All day Same as previous day

Fri 00:00 06:00 18:00 24:00 All day Same as previous day

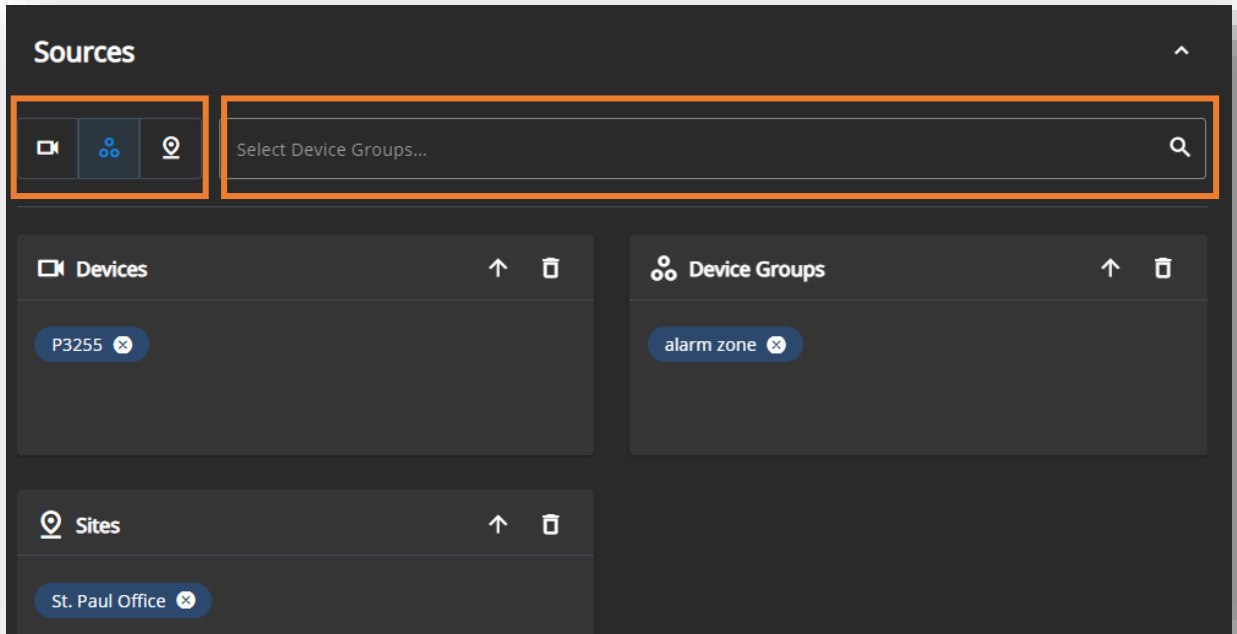
Sat 00:00 24:00 All day Same as previous day

Sun 00:00 24:00 All day Same as previous day

Rule Name & Schedule:

- Navigate to the [Notifications Icon](#) and Select [Create Notification Rule](#)
- Add the [Name & Description](#) and select the [Organization](#) for the rule
- Select the desired [Time Zone](#) for the rule
- Create the [Schedule](#) for the rule (i.e., when the rule will be active)
- Continue to next page →→→

Create Notifications






Rule Sources:

- On the [Edit Notification Rule](#) page navigate to the [Sources](#) section

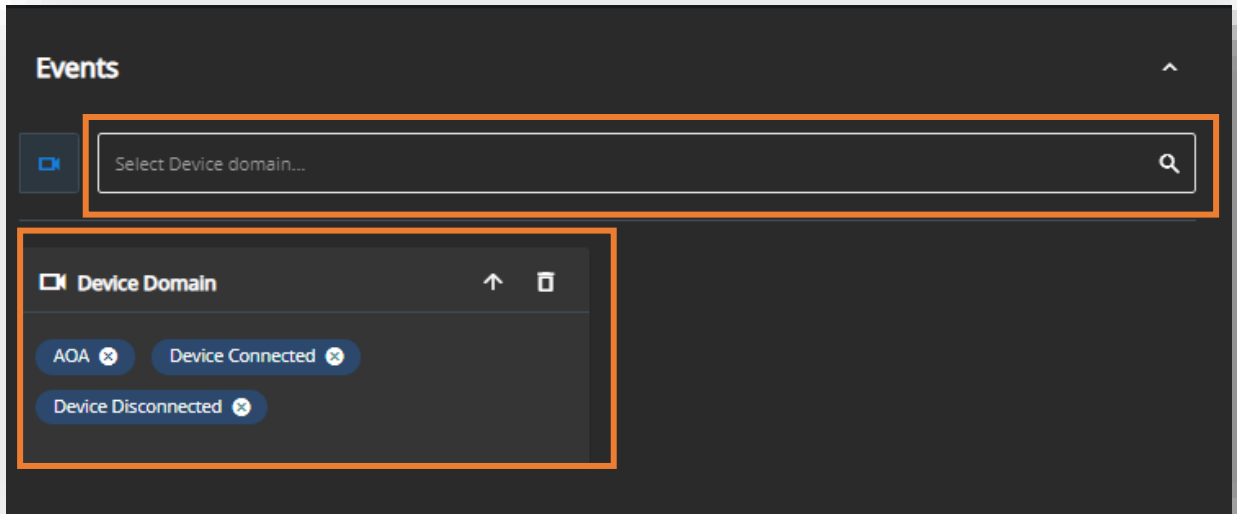
Note: The rule/notification being created can apply to a device, device groups, and/or sites.

- Select the [Icon](#) for which you want to assign as the source; these icons are located below the upper left corner of the sources box

-  Devices
-  Device Groups (To create see [Create Device Group](#))
-  Sites

- After selecting from the options above, select the [Search Bar](#) located to the right of the icons
- Select the source from the drop-down menu; the selected source will appear in the appropriate box
- Continue to next page →→→

Create Notifications



If the notification is for a central station, then please refer to the next section which covers [Notifications for Video Monitoring](#)

Rule Events:

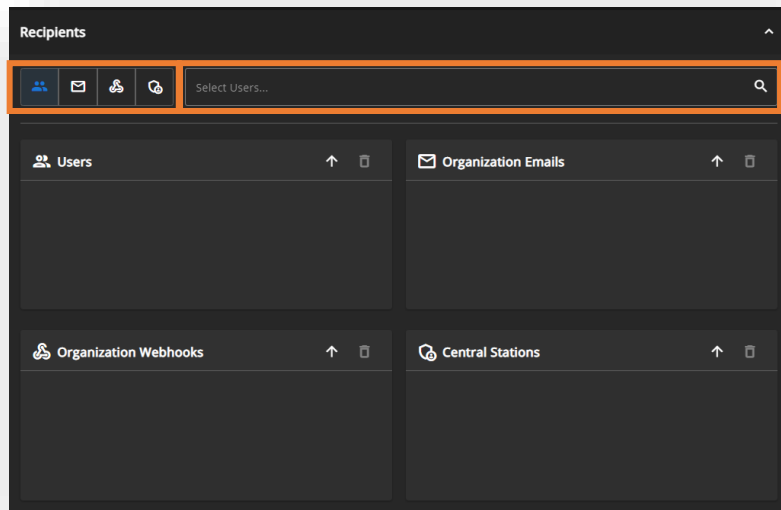
- On the [Edit Notification Rule](#) page navigate to the [Events](#) section
- From the drop-down, select the Event/Domain for which the rule will trigger

***Note:** Selected domains will only work on devices that have been enabled. For example, if a device group has some devices with AOA and some without then only the devices with AOA will trigger the notification.*

***Note:** If the event is a health notification such as device connect or disconnect it is recommended that users create two separate notifications. One for events/triggers (motion for example) that is based on a certain schedule. The second rule would be on 24/7 and would send notifications based on device health (device connect/disconnect)*

- Once the device domain is selected the device domain will appear in the [Device Doman Box](#)
- Continue to next page →→→

Create Notifications







Rule Recipients:

- On the [Edit Notification Rule](#) page navigate to the [Recipients](#) section

Note: The rule/notification being created can notify a user, org email, webhooks and/or a central station.

- Select the [icon](#) for which you want to select a recipient; these icons are located below the upper left corner of the recipient box

-  Users
-  Organization Emails (To create see [Manage My Org](#))
-  Organization Webhooks
-  Central Stations (Full guide available)

- After selecting from the options above, select the [Search Bar](#) located to the right of the icons
- Select the recipient from the drop-down menu; the selected recipient will appear in the appropriate box
- Select [Save](#) rule at the bottom of the page

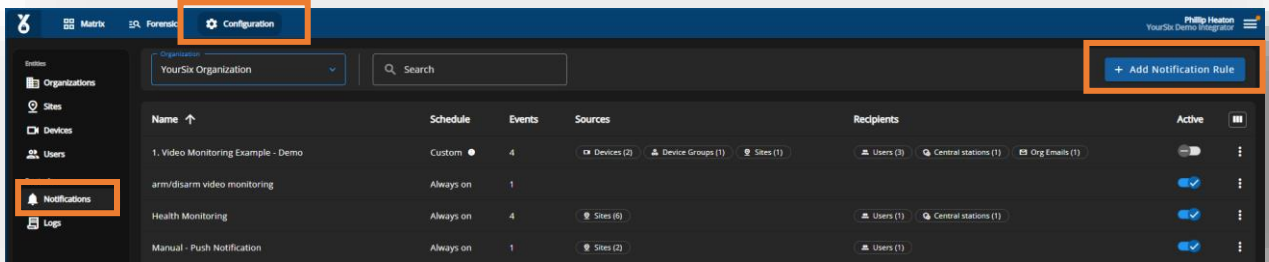
Create Notifications for Video Monitoring



Audience: Organization Super Admin



Objective: Create a notification rule for notifications that will be sent to a central Station



- Select **Configuration** locate on the navigation bar
- Select **Notifications** located on the page menu
- Select **Add Notification** located in the upper right portion of the screen
- Continue to next page →→→

Create Notifications for Video Monitoring

Create Notification Rule

Notification Information

Name* Description

Organization*

Custom Schedule

A custom schedule allows to only trigger notifications within a specified timeframe. If no scheduling is used, the notification rule will always be active.

Timezone

Select what timezone the schedule should follow.

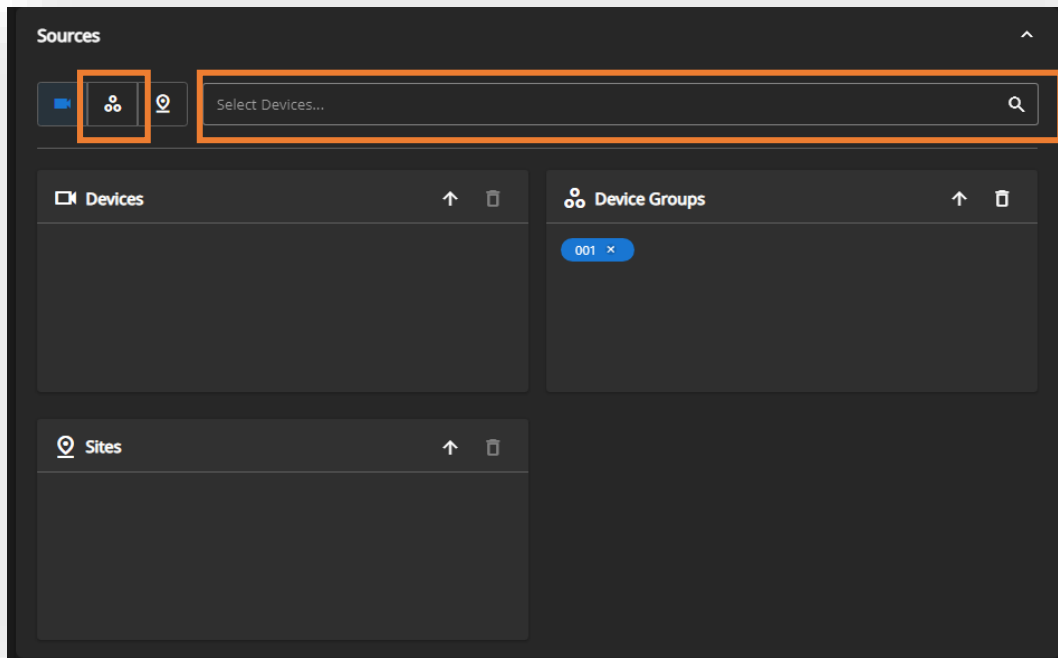
In this example the rule is set to be active from 6 PM to 8 AM Monday – Friday and all-day Saturday and Sunday.

Day	00:00	06:00	18:00	24:00	Action
Mon	Active	Active	Active	Active	All day
Tue	Active	Active	Active	Active	Same as previous day
Wed	Active	Active	Active	Active	Same as previous day
Thu	Active	Active	Active	Active	Same as previous day
Fri	Active	Active	Active	Active	Same as previous day
Sat	Active	Active	Active	Active	Same as previous day
Sun	Active	Active	Active	Active	Same as previous day

Rule Name & Schedule:

- Navigate to the [Notifications Icon](#) and Select [Create Notification Rule](#)
- Add the [Name & Description](#) and select the [Organization](#) for the rule
- Select the desired [Time Zone](#) for the rule
- Create the [Schedule](#) for the rule (i.e., when the rule will be active). For Video Monitoring this is when the central station will receive notifications.
- Continue to next page →→→

Create Notifications for Video Monitoring



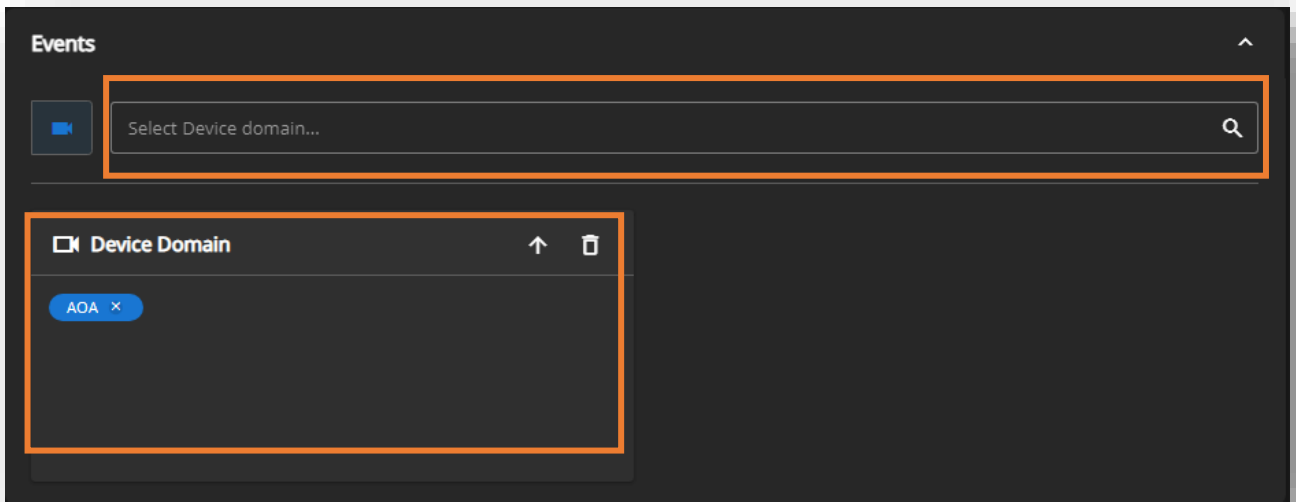
Rule Sources:

- On the [Edit Notification Rule](#) page navigate to the [Sources](#) section
- Select the [Device Group Icon](#). Notifications for video monitoring must be set up at a device group level. Do not setup video monitoring notifications for site.

Device Groups (To create see [Create Device Group](#))

- Select the [Search Bar](#) located to the right of the icons and select the proper device group
- Continue to next page →→→

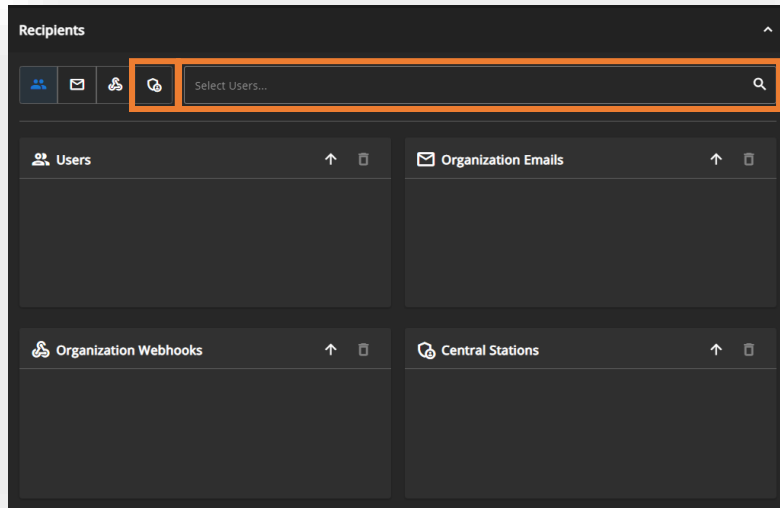
Create Notifications for Video Monitoring



Rule Events:

- On the [Edit Notification Rule](#) page navigate to the [Events](#) section
- From the drop-down, select AOA (Axis Object Analytics) which is the trigger used to send the notification
- Once the device domain is selected the device domain will appear in the [Device Doman Box](#)
- Continue to next page →→→

Create Notifications for Video Monitoring



Rule Recipients:

- On the [Edit Notification Rule](#) page navigate to the [Recipients](#) section
- Select the [Central Station Icon](#)
- Select the [Search Bar](#) located to the right of the icons and select the central station you wish the notifications to go to. If you do not see the proper central station, then please reach out to YourSix
- Select [Save](#) rule at the bottom of the page

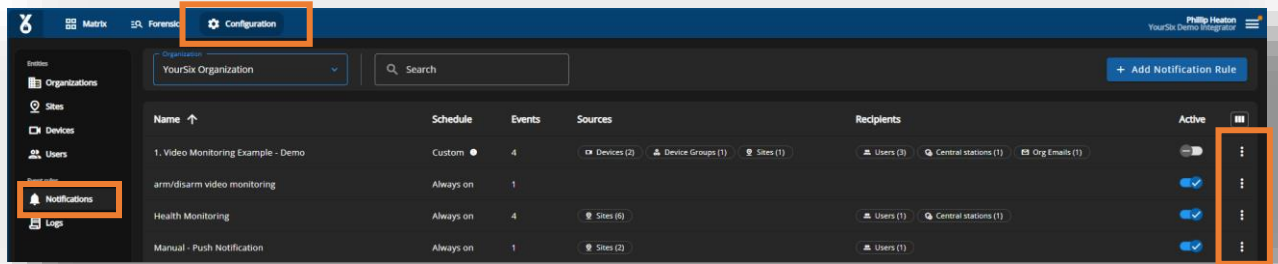
Edit Notifications



Audience: Organization Super Admin



Objective: Manage notification rules.



- Select [Configuration](#) locate on the navigation bar
- Select [Notifications](#) located on the page menu
- Select the [Pen](#) icon located to the right of the notification you wish to edit
- Editing a notification is the same user experience as creating one
 - [\(Create Notification\)](#)

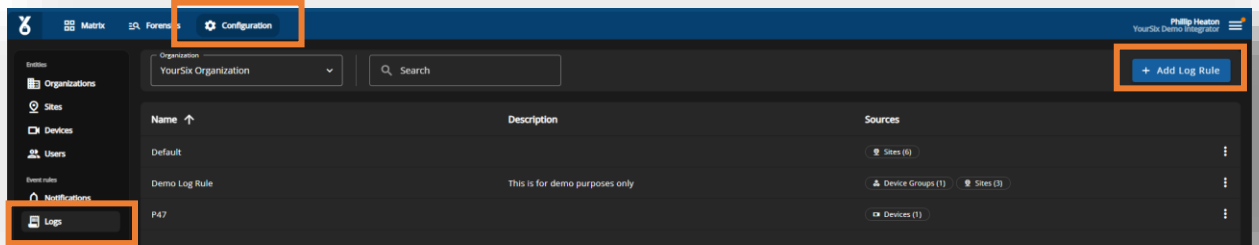
Log Rule



Audience: Organization Super Admin

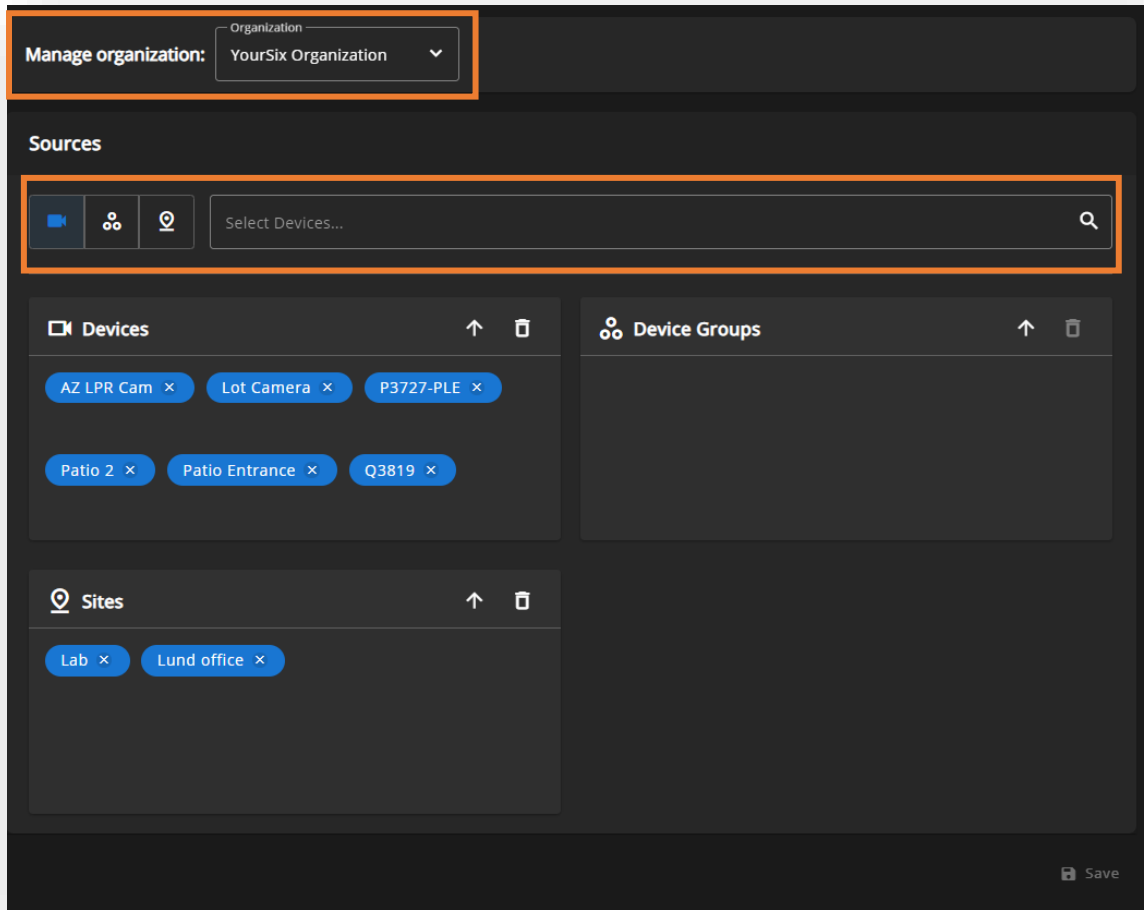


Objective: Setup log rules to create event flags on the timeline



- Select [Configuration](#) located on the navigation bar
- Select [Logs](#) located on the page menu
- Select [Add Log Rules](#) located in the upper right portion of the screen
- Continue to next page →→→

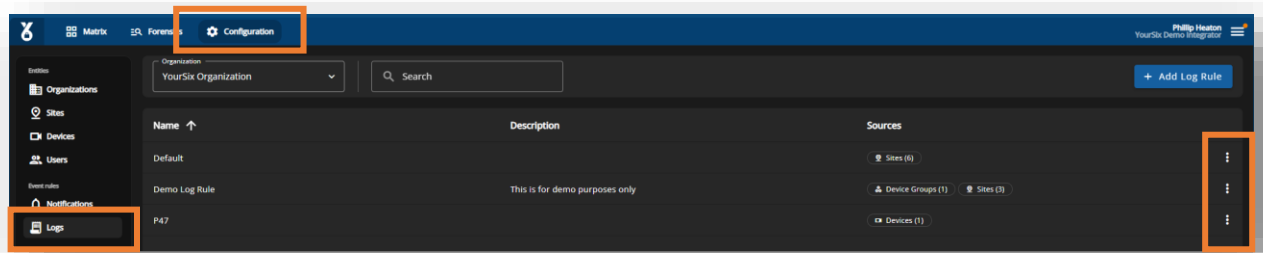
Manage Log Rule



Log Rule:

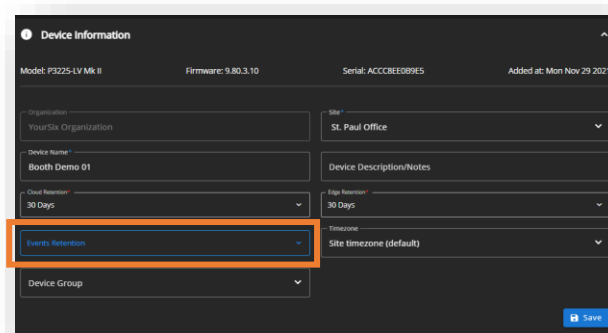
- Select the organization from the [Manage Organization](#) dropdown
- Select the [Device, Device Group or Sites](#) the log rule should apply
- Continue to next page →→→

Manage Log Rule



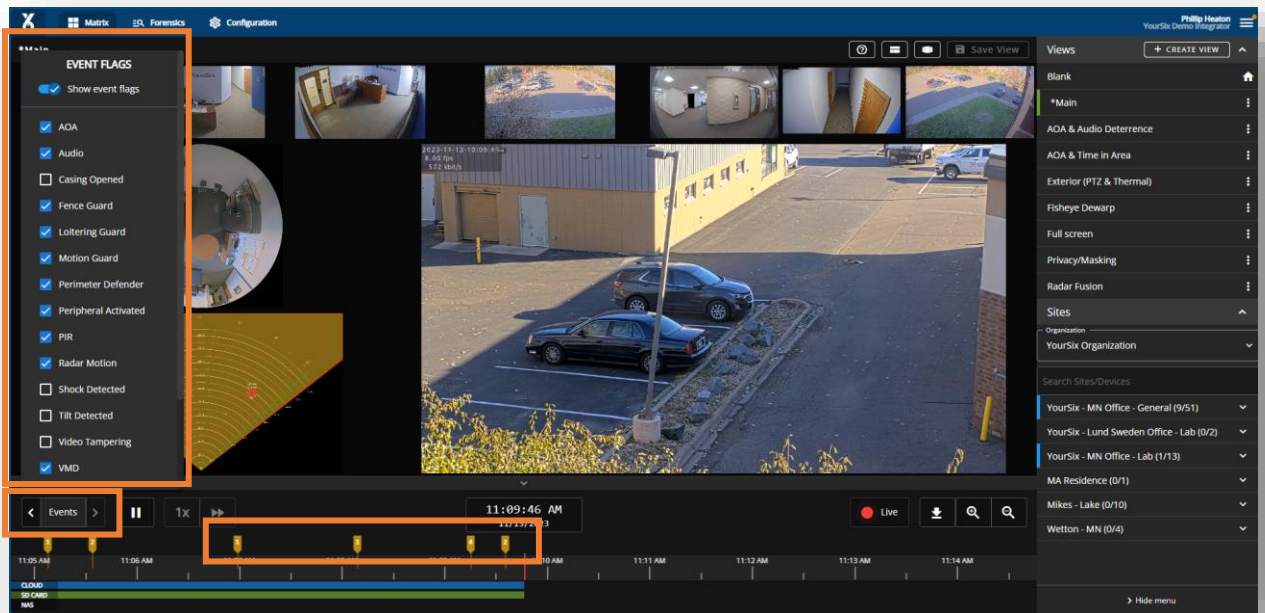
Event Retention for Log Rules:

- Select [Devices](#) on the Navigation menu
- Use the [Organization](#), [Site](#) and [Search](#) bar to locate the device you wish to edit
- Select the [Pen](#) icon to edit the device



- On the edit/manage device page select the desired [Events Retention](#) for that device. This is how long the event flags will be saved for this device. Users should select the longest retention time they have selected in the cloud/edge retention sections.
- Select [Save](#)
- Continue to next page →→→

Manage Log Rule



Event Flags Setup:

- Navigate to the Matrix
- Select **Events** above the timeline
- From the menu, select the **Event Flags** you wish to see on the timeline

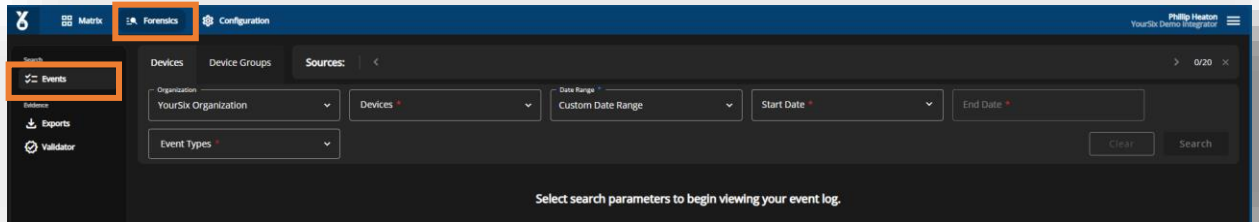
Event Log



Audience: Organization Super Admin, Admin, User



Objective: View list of events



- Select **Forensics** locate on the navigation bar
- Select **Events** located on the page menu
- Continue to next page →→→

Event Log

Event Log - YourSix Organization

Organization: YourSix Organization | Devices: * | Date range: Last 7 Days | Start Date: 10-25-2022 3:54 PM | End Date: 11-01-2022 3:54 PM | Clear | Search

Event Types (2 selected) *

Sources: < Call Center - M0115-LVE-IC-EYE-LI x Employee Intercom - AB105-E x Front Hall - M0115-LVE-IC-EYE-LI x Main Entrance Intercom - AB207-VE x Office Reception - M0107 x Office Lobby - M1065-L-KDFLUND x > 6/20 x

Event Timestamp	Event Type	Device	Site
10/25/2022, 3:58:50 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 3:59:19 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 3:59:35 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:00:03 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:01:55 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:03:22 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:08:29 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:13:51 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:15:11 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:15:35 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General
10/25/2022, 4:16:52 PM	VMD	Main Entrance Intercom - AB207-VE	YourSix - MN Office - General

Showing 1-100 | Export Events

- Select the desired parameters
- Select [Search](#)
- A list of results will appear



Contact Y6

1.800.687.3014

helpdesk@yoursix.com
yoursix.com

About YourSix Inc.

YourSix is an award-winning Physical Security as a Service (PSaaS) provider. The Y6OS cloud platform leverages a unique convergence of surveillance, access control, audio, sensors, artificial intelligence, and monitoring to deliver a singular operational intelligence and physical security solution. YourSix's commitment to innovation continues to transform the industry through its open standards-based framework, robust cybersecurity protocols, and ongoing advancements powered by machine learning/artificial intelligence. YourSix was founded in 2015 and headquartered in St. Paul, Minnesota. In 2021, Inc. 5000, the most prestigious ranking of the nation's fastest-growing private companies, ranked YourSix Inc., No. 208 in America.